PAPER RECYCLING TIPS

OU CAN RECYCL

white and colored paper

computer paper (green bar and laser)

stationery

fax paper (yes! it's true!)

manila folders

NCR paper

envelopes (even those with windows)

copy paper

junk mail

glossy stock

newspapers

phone books

Kraft envelopes (yellow)

interoffice envelopes

magazines

hanging files w/o folders

post it notes

cardboard (please flatten and place next to recycling box)

ECYCLE

paper food containers

carbon paper

plastic and vinyl binders

tissues and towels

Tyvek envelopes

blue print paper

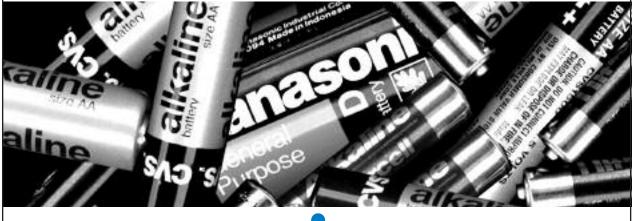
books

0

PLEASE NOTE....

Paper and plastic don't mix; please remove binders and other non-paper items. STAPLES AND PAPER CLIPS ARE OK to mix in with your recycled items.

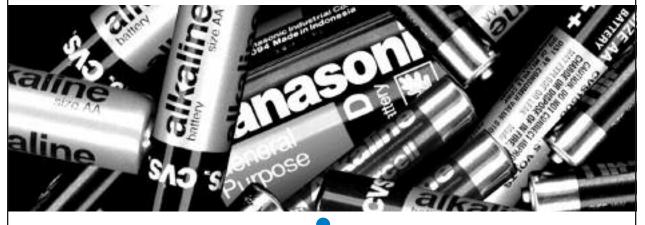
RECYCLE BATTERIES HERE





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RECYCLE BATTERIES HERE

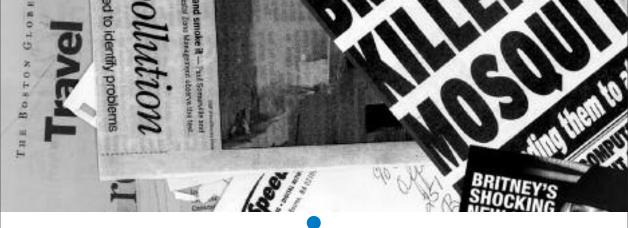




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THIS PRINTER HAS

DOUBLE-SIDED PRINTING CAPABILITIES

IF YOU ARE PRINTING TO THIS PRINTER
PLEASE SET YOUR DEFAULT PRINT MODE
TO DOUBLE-SIDED...

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To reduce paper use, this copier is now set to a

DOUBLE-SIDED default mode

If you wish to make single sided copies, please press the appropriate button

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To reduce paper use, this copier is now set to a

DOUBLE-SIDED default mode

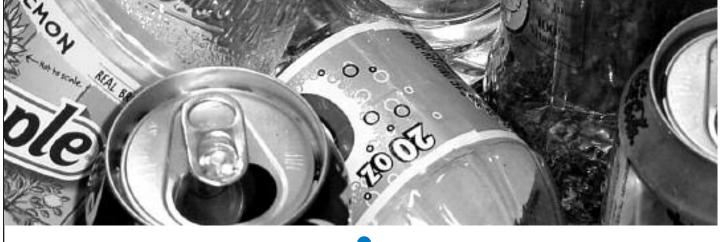
If you wish to make single sided copies, please press the appropriate button

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RECYCLE ALL CANS & BOTTLES HERE

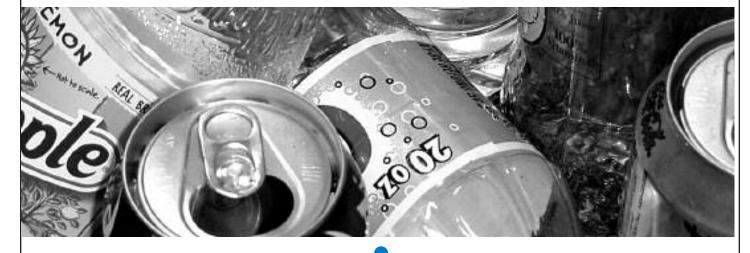




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RECYCLE ALL CANS & BOTTLES HERE





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DID YOU REMEMBER TO:

SHUT OFF YOUR COMPUTER AND MONITOR?

SHUT OFF ALL INDIVIDUAL LIGHTS?

SHUT OFF FANS, COFFEE MACHINES, AND OTHER APPLIANCES?

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